



AIR PASSENGER BAGGAGE—AQI Monitoring Data

(Used by U.S. Customs and Border Protection-Agriculture Specialist (CBP-AS))

Port: _____ Date: _____ Time (military): _____

1) Terminal: _____ 2) Airline: _____ 3) Flight number: _____ 4) Departure airport: _____

5) Passenger country of origin: _____ 6) Arrival final destination (City/State): _____ / _____
(no abbreviations)

7) Number of passengers present: _____ 8) Number of passenger trips past year: _____

9) Reason for travel: ☐ Business/work ☐ Crew ☐ Family visit ☐ Military ☐ Return home ☐ School ☐ Tourist ☐ Visit friends ☐ Other

10) U.S. citizen/resident: ☐ U.S. citizen ☐ Noncitizen (resident) ☐ Other 11) Trusted Traveler Program Participant: ☐ NO ☐ YES

12) Inspected by: _____

13) How are agriculture questions answered on the oral, electronic, or written declaration?(refer to instructions): ☐ NO ☐ YES ☐ Not checked ☐ Not available

14) Have been on a farm or ranch/near livestock? ☐ NO ☐ YES 15) Going to a farm or ranch? ☐ NO ☐ YES

16) Any item(s) of agricultural interest? ☐ NO ☐ YES 17) Civil penalty issued? ☐ NO ☐ YES

*Action: S - Seized/intercepted; IR – Inspect & Release; CT – Clean/treated		**Found in luggage type: 1 – Suitcase; 2 – Duffel bag; 3 – Hand-carry bag; 4 – Backpack; 5 – Cardboard box; 6 – Cooler; 7 – Other personal effects						***HC – luggage hand-carried on aircraft CKD – luggage checked with airline	
a) Article(s)	b) Article quantity/unit ¹	c) Declared NO YES	d) Action taken*	e) Luggage type**	f) Hand-carried or checked ***	g) Contaminant NO YES	h) Pest found NO YES	i) Pest number	j) Pest identification or contaminant
		☐ ☐			☐ HC ☐ CKD	☐ ☐	☐ ☐		
		☐ ☐			☐ HC ☐ CKD	☐ ☐	☐ ☐		
		☐ ☐			☐ HC ☐ CKD	☐ ☐	☐ ☐		
		☐ ☐			☐ HC ☐ CKD	☐ ☐	☐ ☐		
		☐ ☐			☐ HC ☐ CKD	☐ ☐	☐ ☐		

¹ Most articles are recorded in kilograms, refer to instructions below.

INSTRUCTIONS – AIR PASSENGER BAGGAGE AQIM

IMPORTANT:

- Data fields must be filled in for a completed monitoring record even if no agriculture item(s) is found.
- All item(s) of agricultural interest must undergo 100% inspection for pests.
- A 100% hand inspection of all carry-ons and checked baggage is required.
- All data entry is due by the tenth day of the following month, e.g., all January data needs to be entered by February 10.

Record Port, Date, and Time (military time) of the inspection.

- 1) Terminal: record the name of terminal where the inspection is performed.
- 2) Airline: record the name of the airline that operates this flight.
- 3) Flight number: record the flight number. No letter or leading zeros.
- 4) Departure airport: record the last foreign airport that passenger(s) plane departed before arriving to United States. Use 3-letter airport code.
- 5) Passenger country of origin: record foreign country where the passenger began their travel to U.S. airport. Spell out the country name. If multiple countries, record the country where the passenger spent the most time.
- 6) Arrival final destination (City and State): record the passenger's primary city and State of destination in the United States. Spell city and State names fully and consistently. Do not use letter codes for city name. If the passenger is going to multiple destinations, record last or final city and State destination. If in transit to a foreign country, record "in transit" for city and State.
- 7) Number of passengers present: record the total number of passenger(s) reported on the electronic, oral, or written declaration.
- 8) Number of passenger trips past year: record number of foreign trips to the United States or from the United States and returning to the United States, the passenger(s) took in the past year from date of AQIM inspection. If this is the first trip, record "0."
- 9) Reason for travel: check the main reason for traveling to the United States. If more than one reason, select only the main/primary purpose. E.g., if the person traveled on business and extended the trip for a vacation, the primary purpose is business. For all airline personnel in uniform, whether working on the flight or not, select "crew" rather than "business."
- 10) U.S. citizen/U.S. resident: select the status of the person who completed the electronic, oral, or written declaration.
- 11) Trusted Traveler Program participant: check whether the passenger is a participant in a Trusted Traveler Program.
- 12) Inspected by: print name or person responsible for passenger(s) inspection.
- 13) How are agriculture questions answered on the oral, electronic, or written declaration?: if any were answered "YES," select "YES" on this form. Select "not available" when the passenger completed the declaration electronically and the answers are not available.
- 14) Have been on a farm or ranch/near livestock? check if passenger(s) was on a farm environment (whether animal or crop farm) or near livestock within the last 30 days while in a foreign country.
- 15) Going to a farm or ranch? check if passenger(s) is going to a farm environment (whether animal or crop farm) within the next 30 days. This question provides risk-related information on plant and animal products destined to agricultural areas.
- 16) Any item(s) of agricultural interest? check if the passenger has an item of agriculture interest. Agriculture interest is defined as items (i.e., plants, plant products, meat or animal products, shoes, etc.) requiring CBP's attention for purposes of regulation, inspection for pests, seizure, cleaning, verifying paperwork, etc. If yes, complete remaining data fields.
 - a) Article(s): record the name of each item of agricultural interest found during the inspection. List one item per line, beginning with items seized/intercepted followed by items cleaned or treated and finally items inspected and released.
 - b) Quantity/unit: weight data is important as a standard for risk analysis. Most article's quantity can be recorded as weight. Indicate the weight in kilograms, up to a tenth (.0) of a kilogram (e.g., 1.5 kg). Obtain or accurately estimate weight of the fruits and vegetables intercepted. To estimate this weight, take 0.3 kg as the weight per article intercepted (i.e., apple, orange, pepper, etc.). The following are examples of other types of articles and the unit of measurement to be used: plant material, such as flowers and greenery, must be recorded as bouquet or stems; miscellaneous and animal products, as each or kilograms. For articles like



shoes or trophies, etc., use each. For any other type of intercepted articles, use the appropriate units of measurement.

- c) Declared: check the appropriate response to indicate if the item was officially declared to CBP via electronic, oral, or written declaration.
 - d) Action taken: record the appropriate response using the options provided on the worksheet.
 - e) Luggage found in: record the appropriate response using the options provided on the worksheet.
 - f) Hand carried or checked: check appropriate response using HC or CKD.
 - g) Contaminant found: check if contaminant was found **or not**. If yes, record each contaminant (biologicals, blood, dirt/soil, manure, non-noxious weed seed, noxious weed seed)
 - h) Pest found: check if pest (quarantine or nonquarantine) was found **or not**.
 - i) Pest number: if a pest is found, send all pests intercepted to identifier personnel for identification. Write “PROMPT: AQI MONITORING” in the remarks section of the diagnostic request. Make sure to update the record with the Diagnostic Request number(s).
 - j) Pest identification or contaminant: record the official ID for all pests found or list the contaminant (biologicals, blood, dirt/soil, manure, non-noxious weed seed, noxious weed seed), if applicable. If determination is not yet known, make sure the record is updated later.
- 17) Civil penalty issued? check if a civil penalty was issued.