

# Pet Owners Checklist for Shipping Health Certificate(s) to USDA Endorsement Office

**You must include this checklist with other essential documents identified below  
when submitting your health certificate(s) for endorsement.**

**FAILURE TO PROVIDE ALL REQUIRED DOCUMENTATION MAY DELAY ENDORSEMENT**

## PET OWNER/EXPORTER'S INFORMATION

|                                                  |  |
|--------------------------------------------------|--|
| Name:                                            |  |
| Telephone number(s):                             |  |
| Email address:                                   |  |
| <b>Date of departure from the United States:</b> |  |
| <b>Destination country:</b>                      |  |

## USDA ACCREDITED VETERINARIAN'S INFORMATION

|                      |  |
|----------------------|--|
| Name:                |  |
| Clinic Name:         |  |
| Telephone number(s): |  |
| Email address:       |  |

## CHECKLIST

|                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <b>Health Certificate(s).</b> <i>Make sure the Health Certificate is signed and dated by the USDA Accredited Veterinarian and it includes the country of destination in the Consignee section.</i>                                                                                                                                                                                                                                                                                                                                 |
| <input type="checkbox"/> | <b>Rabies Vaccination Certificate</b> <i>(if applicable to country requirements).</i><br><i>If rabies vaccination information (e.g., date of vaccination, date of expiration of vaccination, rabies vaccine brand name and/or manufacturer, or serial number) is recorded on the export health certificate, make sure it matches the rabies vaccination certificate's information.</i>                                                                                                                                             |
| <input type="checkbox"/> | <b>Rabies Titer Laboratory Report</b> <i>(if applicable to country requirements).</i>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <input type="checkbox"/> | <b>Other Required Test Results</b> <i>(if applicable to country requirements).</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <input type="checkbox"/> | <b>Import permit</b> <i>(if applicable to country requirements).</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <input type="checkbox"/> | <b>Payment Enclosed.</b> <i>Either USDA APHIS User Fee Credit Account, or <a href="#">Credit Card Information Sheet</a>.</i>                                                                                                                                                                                                                                                                                                                                                                                                       |
| <input type="checkbox"/> | <b>Prepaid Express Return Label</b> <i>(e.g., FedEx, UPS)*</i><br><i>Make sure to keep a record of the return tracking number. USDA cannot provide this information on an individual basis.</i><br><br><b><i>*VERY IMPORTANT: YOUR NAME AND ADDRESS SHOULD APPEAR IN BOTH THE TO AND FROM BLOCK OF THE RETURN LABEL. The USDA address should not appear anywhere on your return label. The return label must be prepaid. We cannot accept a shipping label with your credit card information listed as the payment method.</i></b> |
| <input type="checkbox"/> | <b>Date of departure from the U.S. is provided above.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <input type="checkbox"/> | <b>Email addresses of both the Owner/Exporter and Veterinarian are provided above.</b><br><i>By providing this information, you ensure we can immediately notify all involved parties of any problems with the health certificate(s).</i>                                                                                                                                                                                                                                                                                          |